



---

**MINUTES OF THE 2020 ANNUAL GENERAL MEETING OF KEYNSHAM  
TOWN JUNIORS FOOTBALL CLUB HELD ON WEDNESDAY 12<sup>TH</sup> AUGUST  
VIA ZOOM**

**Present**

Richard Saywell, Keith Warhurst, Tanya Hawkins, Richard Smale, Tel Chowdry, Dan Phillips, Sam Alton, Paul Collings, Mark Kelly, Chris Larke-Phillips, Dave Alexander, Martin Coles

**1) WELCOME AND APOLOGIES FOR ABSENCE**

Richard Saywell (RS) welcomed everyone to this Zoom meeting saying it would be his first AGM as chair.

**2) Apologies:** Gaby Clay, Nicola Groombridge, James Lynden, Andy Morse, Rachael Hopes, Steve Nicholls, Jon Coates,

**3) MINUTES OF THE LAST AGM**

The Minutes of the last meeting were unavailable but it was stated that the 2018-19 accounts were agreed and signed off and membership fees agreed.

**4) ANNUAL REPORTS:**

**a) Treasurer:**

Tel Chowdry (TL) reported that membership was down by circa £4k and total income was £35k with outgoings at £30.5k, giving a surplus of £4.5k. Current balance stood at £26k.

Main outgoing costs included £15.5k for 3G Hire, £8k for kit and clothing and £2k for coach development training.

The accounts were proposed as acceptable by Paul Collings (PC) and seconded by Dave Alexander (DA).

PC asked that the final figures could be released to parents to show where their money goes with an explanation from TL.

Richard Smale (RS) asked if we should consider setting aside a sum for a chosen community project. It was thought that the players could generate



ideas. RS stated he would produce a statement to accompany the explanation on the accounts from TL to the parents.

It was agreed that annual membership fees will be frozen for 2020/21.

Proposed: Paul Collings  
Seconded: Richard Smale

## 5) ELECTION OF OFFICERS

- a) **CHAIRMAN** Richard Saywell stated he would remain for 1 year. Proposed by Tanya Hawkins( TH), seconded by RS
- b) **TREASURER** Tel Chowdry was stepping down and would be replaced by Rachael Hopes. Proposed by Martin Coles (MC), seconded by TH. Tel reported he was moving sideways to look after the Meadows project but was thanked by all for his work whilst in post.
- c) **WELFARE OFFICER** Tanya Hawkins was stepping aside and was to be replaced by Chris Larke-Phillips. Proposed by RS and seconded by PC. Tanya was thanked for all her work over the last 2 seasons and for guiding Chris into post.
- d) **SECRETARY (SOMERSET FA)** Richard Saywell will remain as Secretary for the immediate future. Proposed by PC and seconded by TH.

## 6) NON ELECTED OFFICERS

- a) **VICE CHAIRMAN** - Dave Alexander
- b) **DIRECTOR OF FOOTBALL** – James Lynden
- c) **MEMBERSHIP SECRETARY** – Jackie Alexander
- d) **SECRETARY**
  - **Avon Youth League:** Gaby Clay
  - **Hanham Minor League:** Nicola Groombridge
  - **Bristol (U18) League:** Paul Gitsham.

## 7) 2020/21

### a) Approval of Standing Financial Instructions

Not reviewed



**b) Budget 2020/21**

TC reported that no budget as yet had been set.

**8) Restructuring of Junior Club and Roles going Forward**

Not discussed but a new role of Covid 19 coordinator had to be put in place due to restriction placed on the club via Brea Avalon from current Government Regulations. Chris Larke-Phillips would be that named person with Richard Saywell as his deputy. Each team would need to appoint a person who would be responsible to carry procedures highlighted in the junior club Risk Assessment.

**9) Committee Meeting Dates**

TBA

**10) AOB**

**a)** RS reported that due to the FA cutting costs, the FA Level 1 course maybe done away with in the near future and he stated that he had spoken with Steve Lilley (FA Regional Rep) about the possibility of setting up courses with him at the club.

**Meeting closed at 8.30pm**